



SOLAPUR UNIVERSITY, SOLAPUR

Rs. 10/-

FORM OF APPLICATION For admission / continuation THE UNIVERSITY HOSTEL

FOR OFFICE USE ONLY

Signature of Co-ordinator : _____
Date of Admission : _____
Fee Receipt no. and date : _____
Room No.: _____

I Card Size
Photograph to be
affixed here.
Duly attested by
the student
him/her self

(Do not use Zerox copy of this form)

1. Full Name of the Candidate (Surname First) :- _____
2. Date of Birth :- _____
3. Belongs to Category :- _____
4. Name of the Department & the course of study :- _____
5. Full Name, Address & Telephone no. Father or Guardian :- _____
6. Name of Hostel/Place stayed during last studies :- _____
7. Nature of complaints during previous stay :- _____
8. Academic Qualification _____ Class _____ Percentage of Marks _____ Year of Passing _____
9. Two Identification Mark : 1) _____ 2) _____

I hereby apply for admission / continuation of admission to the university hostel for the academic year 20 -20 . I have read and understood the rules and regulations of the hostel and hereby undertake to abide by them. I shall pay prescribed fees in advance as soon as I receive intimation regarding the admission/continuation of admission on the understanding that the seat will be cancelled if I do not avail myself of the accommodation offered within 3 days. In case of any dispute the decision of the university authorities shall be final and binding to me. I shall vacate the room at the end of the concerned examination of each academic year and shall handover the possession of the room to the hostel administration. If I do not vacate the room, the university may take possession of the same by unlocking it for which I shall have no complaint against the university.

Yours faithfully,

Signature of the student

SOLAPUR UNIVERSITY, SOLAPUR
The University Hostel Rules and Regulations

General

- 1) Students shall have to observe complete discipline inside the Hostel and on the University Campus.
- 2) Hostel students are particularly required to maintain regularity in their academic life. Their failure at examinations or irregularity in work may result in the cancellation of their hostel admission.
- 3) Student rooms will be allotted to students on sharing basis -twin/triple as applicable.
- 4) The rooms are provided with basic furniture and fixtures. Additional items like own mattress, bed sheets, blankets, mosquito net, bucket, jar, tumblers etc. are to be brought in by the individuals.
- 5) Students are not allowed to cover the glass-windows / ventilators by pasting paper or otherwise.
- 6) All Letters addressed to inmates of hostel will be delivered to the University Office and Office will make necessary arrangement for the distribution of letters. Each student should collect his / her letter only from the hostel Office.
- 7) Students are not to visit any other room without permission of the inmates of that particular room.
- 8) Students are not permitted to use heaters, water-boilers, kettle, immersion rods, or any cooking device in their rooms.
- 9) Students are expected to maintain complete decorum in the hostel and wear decent clothing at all times.
- 10) Students are not permitted to keep cycles / motorcycles / scooters / cars in the hostel in case any student does feel the need, prior permission is to be taken.
- 11) Students can play only at the places specifically designated for the purpose. Playing of cards is not allowed. Playing of any games inside the rooms is strictly prohibited.
- 12) Storage and consumption of alcoholic drinks / drugs / tobacco / Ghutka / narcotics etc. in the hostel premises is strictly prohibited. Anyone found indulging in these will be expelled instantly from the hostel and could be handed over to police.
- 13) Smoking inside the hostel premises is, strictly prohibited, if found doing so, disciplinary action will be taken.
- 14) If the student, loses the duplicate key of the room, then he/she has to replace the room lock.
- 15) Complaints to the Vice Chancellor/ Registrar and Police Department must be submitted through the Coordinator.
- 16) Students will not disturb their neighbors or others by playing loud music or by creating noise.
- 17) Students are required to switch off the lights, fans etc. in their room every time, they go out or before they go to the bed.
- 18) All the residents of the hostel should see that there is no waste of water, electricity and other facilities or common utilities provided to them. They shall be always economical in their use.
- 19) Wastage or improper use of Water, electricity etc. is not allowed. Misuse of electricity is strictly prohibited and the defaulter will be penalized Rs. 50/-
- 20) Every case of illness must be reported to the University Medical Officer immediately.
- 21) Students wishing to discontinue the residence in the hostel for the second term must inform the hostel Coordinator in writing before the end of the first term. Otherwise they will have to forfeit deposit and pay full rent and mess charges for the vacation period before the second term.
- 22) Hostel inmates must vacate his / her room within five days after his / her examination gets over. Under no circumstance he / she will be allowed to extend his / her stay in the hostel beyond five days.
- 23) Resident who wishes to remain absent from the hostel must take written permission from the Warden. Absence from hostel without permission is liable to heavy fine, and punishment.
- 24) Timings for Boys' hostel: 6.00 am to 9.00 pm, And Timings for Girls' hostel: 7.00 am to 7.00 pm.
- 25) Students need to ensure that they make entry in security register whenever they are not staying in the hostel during night hours, failure to which will attract fine.
- 26) It is mandatory for girl students to take a written permission of girls hostel Warden for any absence in hostel during night hours (i.e. outstation stay), if any girl student disobeys this rule, a heavy fine will be imposed first time and student will be immediately expelled from the hostel if repeated second time.
- 27) Students shall be held responsible for the damage to the furniture, windows, doors, walls, electrical fittings, wash basins etc. and the cost of the damage and penalty as decided by hostel authority shall be recovered from them.
- 28) No student shall undertake repair work of any damage caused to the fittings or fixtures of furniture or carry out an alteration therein. He / she should report the damage caused to the hostel authorities.
- 29) The hostel deposit paid for a course will be valid for that course only and not transferred to another course. 0) Disciplinary action will be taken against the students if he / she found guilty of willful disobedience or defiance of authority or non observance of hostel rules or mischievous and insolent or immoral behavior. This action may be a fine, expulsion and / or forfeiture of the degree, depending upon the nature of the offence.

- 31) The students should stay in the room allotted to them. They should not interchange their rooms without permission of hostel authority. The warden may shift any students from one room to another without assigning any reason to the inmates,
- 32) Complaints, if any about the hostel staff, servants, mess or any other complaint should be given in writing to the Coordinator through Warden. No one shall take the law in one's own hand and take direct action, Mass agitation for any reason is prohibited.
- 33) Hawkers, Salesmen etc. are not allowed to enter the hostel premises. Students are advised not to entertain them and do any financial transactions with them.
- 34) Functions, celebrations, meetings or formation of any kind of organization is not permitted without prior permission of the hostel authority.
- 35) The hostel authorities have powers to suspend / expel any student from the hostel if he / she is found guilty of any offence related to the hostel.
- 36) Student should not allow any unauthorized guest in their room. If any unauthorized guest is found, he / she have to pay Rs. 50/- per day and a fine of Rs. 500/-

Ragging is strictly prohibited

Anybody violating this rule is liable for legal action and immediate dismissal from hostel. Incident of ragging should be brought to the notice of the Warden. Prevention of Ragging in Educational Institutions:

- a) The provisions of Anti-Ragging Legislation of the State Government shall govern the students, and / of rules made in this regard from time to time by the concerned institution.
- b) Ragging is any act which violates the dignity of the individual student or is perceived to violate his / her dignity. Broadly ragging can be categorized in following way
 - i) Verbal Ragging ii) Severe Verbal Ragging
 - iii) Physical Ragging iv) Sexual Ragging

For various types of ragging the punishment such as imprisonment or fine or both is prescribed with expulsion etc, if found guilty of ragging.

Any breach of the aforesaid rules or any misbehavior on the part of the student shall be liable to be punished severely in accordance with provisions contained in section 95 (3X4) of the Maharashtra University Act, 1954, SOL/PG/Adm.

ADMISSION

1. Only students admitted to a full-time programme of study are eligible to apply for hostel accommodation.
2. Interested students are to apply for hostel accommodation in prescribed application form.
3. The rooms will be allotted by the Coordinator as per availability.
4. Before taking charge of room, student have to produce the receipt showing the payment of hostel rent and other fees and also have to go for medical check-up at the Health Centre of the University.
5. No part payment will be accepted.
6. Students who accept employment will lose their entitlement to hostel accommodation.
7. Even/ student staying in a University hostel must bring a certificate of satisfactory attendance and a recommendation for continuation from Head / Director of School where he / she is enrolled at the beginning of each term. If a student fails to bring such a certificate and recommendation within the stipulated time period, his / her admission to the hostel would be cancelled immediately without giving an notice.

DISCIPLINE / DECORUM

1. According to the Maharashtra Prohibition of Ragging Act, 1999, ragging is strictly prohibited.
2. Students are not permitted to go to rooftop of the hostel building.
3. In case of any infringement of the hostel rules, the Hostel Warden is empowered to expel such student from the hostel. The decision of the Hostel Warden will be final and no appeals will be entertained.
4. Every hostel student must carry his / her Identity card bearing the room number in which he / she is staying.

SECURITY

1. The student shall be responsible for the safety of his / her articles belongings cash etc. in his / her room.
2. In case of theft, make a written report to 'Warden / Coordinator' on the day of incidence itself. Preventive approach is much better and students must take care of their valuables to keep under lock and key.
3. Security is everybody's concern and any suspicious activity should be immediately reported to hostel Warden and security Staff. Any suspicious / unclaimed object lying around is to be immediately reported.
4. In case of medical emergency, Hostel Warden is to be informed immediately and patient is to be rushed to University Medical Officer. All ailments, which do not fall into emergency category, are to be reported to 'Hostel Warden' who will use his discretion to advise action accordingly.

GUESTS, PARENTS VISIT

1. Visitors to hostel will be permitted only between 5.00 p.m. and 7.00 p.m. on week days and between 10.00 a.m. and 5.00 p.m. on Sundays and public holidays. All visitors must enter their details in the Visitor's Book and the names of the person they are visiting. Visitors should be received at the lobby and not in the rooms.
2. No guest will be allowed to stay in the room.
3. No guest who is ill or who has come for medical treatment shall be brought into the hostel.
4. Students who are not allotted hostel accommodation and wish to meet the students staying at hostel are to be treated as Visitors'.

ATTENDANCE

1. All Girl Students should register their attendance to the Warden at 7.30 pm to 8.00pm. After 7.00 pm; Students must get permission from Warden even for working laboratory or studying in library.
2. All Boys Students should register their attendance to Warden at 9.00 pm to 9.30 pm.
3. Students should not stay back in Hostels during University working hours without permission from either Department/School/Medical Officer/Warden.
4. Students should leave hostel premises well in advance to attend classes in time.

WEEKENDS

1. Girl Students will not be allowed to go out of the campus, without proper permission from Warden.
2. Students wanting to stay out of hostel overnight will have to obtain permission from local guarding.
3. Number of times students going out from hostel is strictly restricted to twice in a month.
4. While returning back, they must report to the hostel security, so that their return time will be noted by the security.
5. They must carry college ID cards while leaving the campus entering campus.

MESS / CATERING

1. Hostel mess is compulsory and under no circumstances, private preparation of food in their respective rooms shall be permitted.
2. The hostlers should strictly observe the timings of the mess. They should not behave in an arrogant manner with the hostel staff.
3. Mess charges need to be paid in advance on monthly basis.
4. Residents should not take any utensils crockery or cutlery from the dining room to their rooms.
5. Request for keeping food till late hours should be given in advance.
6. The mess timings for food are as under:
Tea and Breakfast : 6.30 a.m. to 8.00 a.m.
Lunch : 10.00 am to 11.30 am.
Dinner : 7.30 p.m. to 9.30 p.m.

MAINTENANCE

1. Maintenance work is done by the Engineering Section on the Campus. The hostel warden will coordinate with this Section for all maintenance work related with the hostel.
2. Common areas like toilets, bathrooms, floors etc. will be cleaned by the staff provided by the hostel. However, students themselves must clean their own rooms.
3. Students are not allowed to alter the arrangement of furniture in the room or carry out any repair to the fixtures in the room. Any repair required shall be reported to the Hostel Warden who will take suitable action, if found necessary.
4. Students may register their complaints, if any, in the Complaint Book, which is available in the Hostel Office.
5. It is the responsibility of the inmates to keep their rooms neat and tidy. There should be no littering in and around hostel premises. All garbage should be put in the bins provided for this purpose.
6. Clothes are not to be put outside for drying. Clothes hanging outside will present a very untidy and poor impression of the hostel.

COMPLAINTS / SUGGESTIONS

1. Suggestions for improvement of hostel life may be placed in the suggestion box kept outside the dining hall.
2. Complaints, if any about the hostel staff, servants, mess or any other complaint may be placed in complaint box.
3. Complaint / suggestion box will be opened only by the Coordinator every week.

REFUNDS

1. Every Student is required to keep deposit of Rs. 200/- which will be refunded on vacating the hostel and handing over the articles given to the candidate in good condition. A form available in the office is to be filled by the student and after clearing the dues the same will be certified by the Coordinator for getting the refund.
2. No refunds will be applicable in case student is expelled on disciplinary grounds.
3. Any breakages or unpaid dues will be recovered from the deposit.

UNDERTAKING

I have read all the rules carefully and shall abide by them. If I fail to do so I am liable for action.

Date: _____

Place: _____

Signature of the Student

1. Local Guardian :

Name : _____

Address _____

Phone : _____ Mobile : _____

Parent/ Guardian's Name _____

Contact Address : _____

Permanent Address : _____

Phone : _____ Mobile : _____

HOSTEL FEE DETAILS

Sr. No.		Particular 1st Term Hostel Admission Fee		2nd Term Hostel Admission Fee
		Parti 1st	Parti IInd & IIIrd	
1.	Admission fee	100	100	--
2.	Room rent	200	1200	1200
3.	Hostel Sports and Recreation club fee 505050	50	50	50
4.	Water and electricity charges	500	500	500
5.	Hostel and lock deposit	500	--	--
6.	Security charges	50	50	50
	Total	2400/-	1900/-	1800/-

Summer vacation charges:

The period between completion of examination and the date of commencement of new academic term is to be deemed as summer vacation. Those who are appearing for NET/SET/GATE or any competitive exam or In Plant Training / Project work, are required to submit letter through Director. The charges are Rs. 10/- per day or Rs. 500/- whichever is less.